

How to create and update your account

1. Click on the little person on the top right to go to the login page.



What are you looking for? →



[About Us](#) [Trainings & Events](#) [Certification](#) [Membership](#) [Quality Services](#) [Communities](#) [Podcast](#)



2. Click “Forgot your password?”



What are you looking for?



About Us

Trainings & Events

Certification

Membership

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Communities

Podcast

Log in

Email address*

Email address

Password*

Password

Forgot your password?

☐

Remember me

Log in

Create an account

3. Enter your e-mail address (e-mail address that you receive the e-mail communication on) and click “Reset Password”.



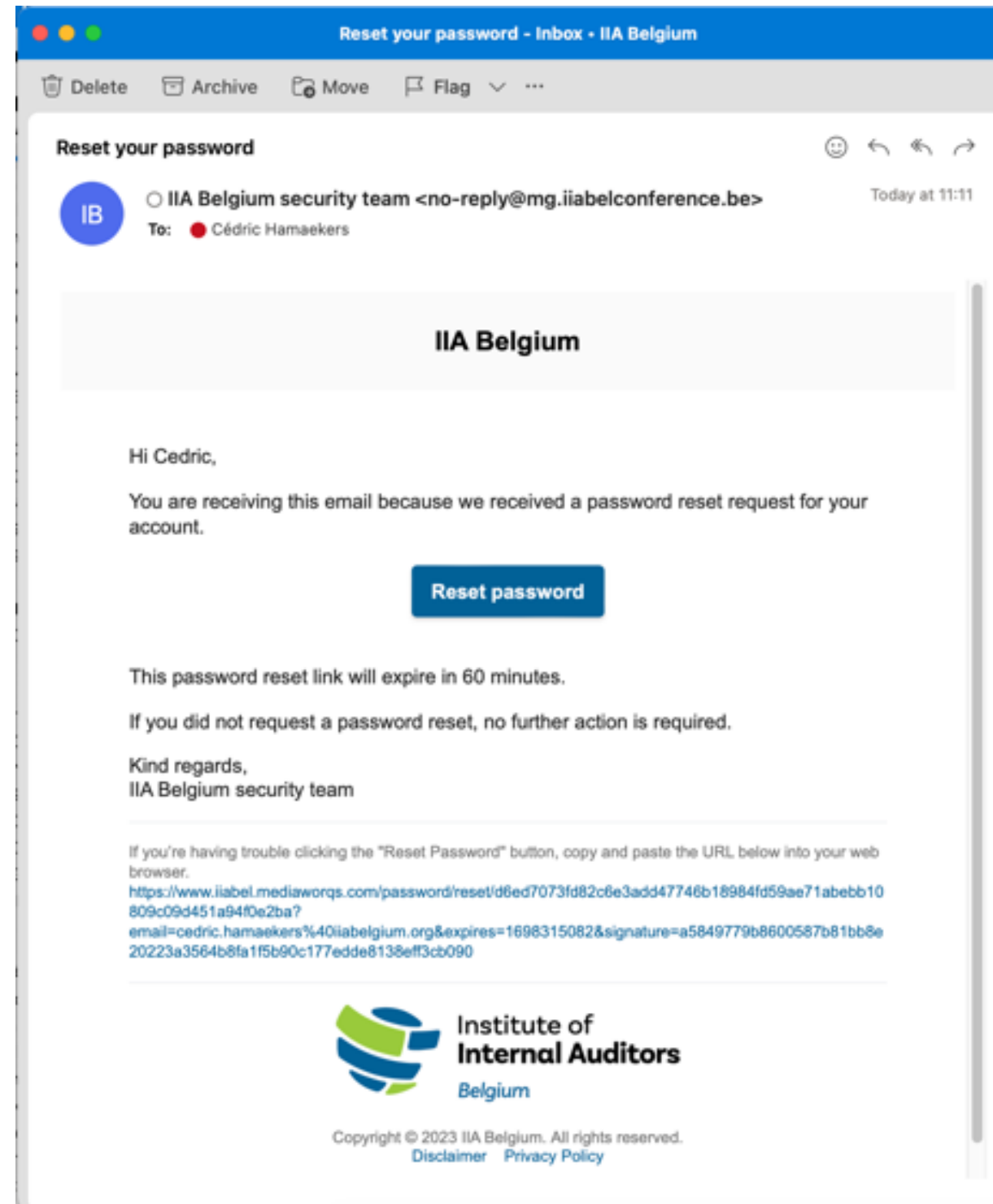
Forgot your password?

Email address*

Reset password

[Back to login](#)

4. Follow the instructions in the e-mail you will receive.



5. Once your password is reset, you can login and the following menu will appear.



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- My account
- My organization
- My membership
- My events
- My orders
- My credit notes
- Our products
- Log out



6. Please make sure to verify all the information in your account and complete all empty fields. Please note there are different tabs in every section!




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What are you looking for?


→


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About Us

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Certification

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Podcast

Account

Addresses

Auditor

Security

Account information

First name

Cedric

Last name

Hamaekers

Email address

cedric.hamaekers@iiaabelgium

Twitter username

Twitter username

Avatar

i



Phone number

 0412 34 45 67

LinkedIn username

LinkedIn username

Save

←

Give consent

☒

I give consent to use my personal data

☒

I give consent to use pictures/videos taken of me at events

☒

I would like to volunteer at the organized events


☒

I allow my data to be shared with other IIA Belgium members.

The following information is used: name, picture, job title, company, phone, email, and LinkedIn.

This feature is only available to members!

7. If you are a group admin of an organization, please complete the “My Organization” section as well.




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What are you looking for?


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▼

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My organization



Information

Users

Orders

Memberships

Events

Invites

Requests

General info

TEST

Name

The Public Testing Organization

Invite only

✗ No

Users

4

Administrators

2

Memberships

4

Leave organization

Want to leave the organization? No problem, just click the button below. Just keep in mind that if your membership was purchased by the organization, it will expire, as it belongs to the organization.

Leave organization

Delete organization

No longer need the organization? No problem, just click the button below to delete it. Just keep in mind that the organization information will be deleted and you won't be able to access the invoices anymore.

Delete organization

You are now ready to subscribe for trainings,
events, exams or purchase some books!

